IT Master Plan: Project Outline

Although presented sequentially, several of the following steps actually have begun early or will continue longer than their linear position indicates. For example, interviews with key stakeholders continues into the fall, research into best practice began during the summer as did creation and testing of the “straw man” recommendations.

I) Define Current UMB Status and Issues
      Interviews with stakeholders.
      Examine UMB documents.
   b. Timeframe: July through October.

II) Research Best Practice in Peer Institutions & Private Sector
   d. Action: Examine published IT plans.
      Examine other appropriate materials.
      Research of peer institutions.
   e. Timeframe: September.

III) Create “Strawman” Proposals
   g. Action: Combine Best Practice ideas and suggestions from UMB stakeholders to describe ways to address UMB issues.
   h. Timeframe: September and October
   i. Milestone: Create First Draft of IT Master Plan Proposals for review by BIT Council

IV) Solicit UMB Stakeholder Feedback
   j. Action: Present the First Draft of IT Master Plan Proposals to stakeholders.
      Incorporate feedback into document.
   k. Timeframe: Late September to early November.
   l. Milestone: Create Second Draft of IT Master Plan Proposals for review by BIT Council.

V) Create IT Master Plan
   m. Action: Update the Proposals.
      Assemble appropriate supporting documentation.
      Revise as needed after review.
   n. Timeframe: November & December.
   o. Milestone: Create final IT Master Plan proposal review by BIT, Chancellor & Provost.

VI) Present IT Master Plan to Campus
   p. Action: Create presentation materials (slide shows, leaflets, etc).
      Participate in meetings, forums, events, etc. as requested.
      Determine subsequent steps.
   q. Timeframe: late December.
   r. Milestone: Create materials for use by BIT Council and others.